

### **ABOUT US**

Atinge Agency is an human resources agency focused in recruitment, training and development.

We provide international paid internships of short and medium duration for you to experience the labor market while you still study. We also have on-going training workshops to help you consolidate your skills. We also undertake recruitment and selection for continuously evolving professional positions. We aim to simplify the recruitment process and build an efficient and international network of partners.

## INTERNSHIPS AND SUMER JOBS SPAIN

Atinge Agency provides short and medium internships and jobs for students and professionals at four and five start hotels.

All our destinations are on paradisiac islands such as Canary Islands, Balearic Islands and in the mainland in the south of Spain, Madrid and Barcelona.

### **APPLICATION DEADLINE**

All applications must be submited by April 1st.

# **PROGRAM LENGHT**

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As a trainee: The duration of most of the programs is from between 2 and 6 months.

AndaluFor positions at the management level the minimum time is 6 months.

# WORKLOAD

40 hours per week - 5 days per week, 2 day-off per week.

# DEPARTAMENTS

- Food&Beverage: Waiter and Bar
- Housekeeping: Housekeeper and Housekeeping management
- ➡ Front-desk: Reception
- Management: Assistant manager and Human Resources assistant manager.

## **DRESS CODE**

Male: Short hair and shaved face.

Female: Neutral makeup, natural nails or neutral color, natural hair and haircut.

Is not allowed any visible piercings for tattoos.









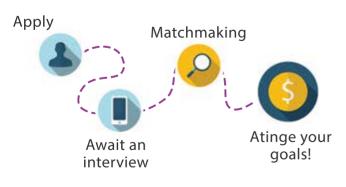
## **MANDATORY REQUIREMENTS**

- Fluent in English (eliminatory factor);
- Complete compulsory education;
- European citizenship or VISA;
- Availability to stay at least 2 months;
- Communication and teamwork skills;
- Commitment capacity and organization;
- Positive and dynamic attitude.

## **MANDATORY DOCUMENTS**

- Medical certificate;
- NIE (Spanish identification)
- European Health Card;
- Flight tickets;
- Valid citizen card;
- Contract (Sent by the hotel);
- Study certificate;
- Birth certificate;

### **OUR METHOD**



Apply now at atinge.eu and start your recruitment process!

#### **CONDITIONS OFFERED**

MEALS: Are provided free of charge by the hotel. You will have access to three meals per day. Note that the culinary culture differs from country to country.

ACOMODATION: Is provided by the hotel free of charge. It is important to bear in mind that each room is shared between two to four people. Each room has a bathroom, dehumidifier, air conditioning and sheets.

All accommodations are located in the designated staff area or in apartments close to the hotel, ensuring proximity between accommodation and the hotel.

SALARY: For internships the monthly salary is 300€ (net, after all tax deductions and other contributions) with the possibility of an Erasmus scholarship (~350€ monthly).

Atinge Agency guides you throughout all proccess, helps you secure a position and aids you with all the documents required (NIE, Contracts, certificates, etc).

By going abroad to Spain with us, you'll be automatically part of our international network.

#### **FINAL NOTES**

Salary payment is made every month;

In events of illness, you should notify your supervisor that you will be absent with a minimum of 16 hours in order to change schedules.

In the event of quitting, you must report directly to the hotel and will have to pay a penalty equivalent of a net salary to Atinge Agency.

If you wish you can be placed in the same hotel and accommodation as a colleague of yours as long as you apply at the same time.

There's a payment fee of 300€ to Atinge Agency for each sucesfull placement.





